



Colorado Exemption Certificate

Seller: Public Service Company of Colorado D/B/A Xcel Energy
1800 Larimer St
Denver, CO 80202

Account name (account name per bill) _____

Service address _____ City _____ State _____ ZIP _____

Provide account number(s), premise number(s) and meter number(s)

Account number(s) (for multiple accounts, staple additional listing signed by the customer to this form.) _____

Premise number(s) _____ Meter number(s) _____

Description of items to be purchased or on the attached order invoice:

Sales tax exemptions for state collected jurisdictions (state, special district, statutory cities and counties) – **must complete section A AND attach required form(s)**

Sales tax exemptions for home rule cities – **must complete section B AND attach required form(s)**

Section A State of Colorado and state collected jurisdiction exemptions (attach applicable state form)

Note: DR 5002 "Affidavit of Exempt Sale" may NOT be used to exempt a customer account.

CHECK ONLY ONE: Customer declares electricity is purchased for the following nontaxable purpose:

- ☐ (1) Residential/multi-unit dwelling/apartment/nursing home (MUST attach form DR 1260)
- ☐ (2) Government entity – CO Tax Exempt # (starts with "098" or "98") _____ (AND/OR attach form DR 1367 [credit card purchases only], government issued PO or letter on government letterhead or diplomatic/consular card)
- ☐ (3) Exempt organization under IRC Code Section. 501 (c) (3) – CO Tax Exempt # (starts with "098" or "98") _____ (MUST attach form DR 0563)
- ☐ (4) Agricultural/irrigation – 75 percent or greater (MUST attach form DR 1666)
- ☐ (5) Industrial use – 75 percent or greater (MUST attach form DR 1666)
- ☐ (6) Resale — sales tax permit number _____ State issuing permit (may also attach form DR 0563) _____
- ☐ (7) Colorado direct pay permit/account number _____ (MUST attach permit); permit holder agrees to accrue and pay applicable tax directly to the Colorado Department of Revenue

Section B Home rule city exemptions (each city REQUIRES applicable form)

Home rule cities generally issue exemption certificates that are unique to each city, but some accept state certificates for certain exemptions. Customer is responsible for supplying correct form and completing separate forms for each additional city claimed for exemption.

Exemptions vary by city; customer is responsible for confirming exact requirements for exemption claims.

Name of city or cities for which claiming exemption(s): _____

CHECK ONLY ONE: Customer declares electricity is purchased for the following nontaxable purpose:

- ☐ (1) Residential/multi-unit dwelling/apartment/nursing home (MUST attach applicable form)
- ☐ (2) Government entity CO Tax Exempt # (starts with "098" or "98") _____ (AND/OR attach form DR 1367 [credit card purchases only], government issued PO or letter on government letterhead or diplomatic/consular card)
- ☐ (3) Charitable organization (MUST attach applicable form AND/OR letter of exemption from jurisdiction)
- ☐ (4) Non-profit organization (MUST attach applicable form AND/OR letter of exemption from jurisdiction)
- ☐ (5) Diplomatic/consular (MUST attach applicable form)
- ☐ (6) Agricultural/irrigation (MUST attach applicable form)
- ☐ (7) Industrial use – (MUST attach applicable form)
- ☐ (8) (a) Resale — sales tax permit number _____ State issuing permit _____
Local license number _____ City issuing permit _____
- (b) Wholesale — sales tax permit number _____ State issuing permit _____
Local license number _____ City issuing permit _____

Funds verification/customer certification

I do hereby confirm that the legal entity claiming the exemption above qualifies for the claimed exemption and will make all payments directly to Xcel Energy from funds drawn on its own account or with a credit/debit/payment card solely controlled by the exempt entity, which will not be directly reimbursed by a third party.

I understand that I will be liable for payment of all state and local sales or use taxes which may become due for failure to comply with the provisions of the Tax Code(s) and/or all applicable law(s).

Authorized signature _____ **Date** _____

Print name _____ Phone _____

Official title _____

Email _____

If signed by agent or other representative, Power of Attorney must be furnished.

Please submit your completed exemption certificate to Vertex, our service provider, via one of the following methods:

Mailing Address:

Vertex Inc.
c/o Exemption Certificate Manager
2301 Renaissance Blvd.
King of Prussia, PA 19406

Email address:

xcelenergy@vertexinc.com

For more information on specific exemptions, please see the Colorado Department of Revenue: <https://www.colorado.gov/tax>



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